| Date & Min  | Recommendation  | Lead Member  | Lead Officer  | Accepted? | Implemented? | Completed? | Progress/Comments  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| 22/03/21Min 33.5 | The costs associated with refurbishing Penwortham Leisure Centre be provided to members | Finance, Property and Assets | Mark Lester | Yes | Yes | Yes | This was included as part of the wider investment plan for the Council’s four Leisure Centres which members considered at Full Council in April. |
| 21/03/22 Min 58.2 | Asks that an update be provided on the technical issues affecting the Planning Portal | Planning, Business Support and Regeneration | Jonathan Noad | Yes | Yes | Yes | There were some intermittent issues with regard to the IDOX system earlier in the year. Officers are frequently testing the public facing version of the system and are not aware of any current issues |
| 21/03/22Min 58.4 | Further ICT training be made available to Members | Communities, Social Justice and Wealth Building  | Emma Marshall | Yes | Yes | Ongoing | ICT is happy to provide additional training for Members. If training requirements can be identified by Democratic Services, then we will happily support these. Training on more specific software applications like Teams can also be arrangedWe will arrange iPad clinics before Council. |
| 21/03/22Min 58.5 | The next quarterly performance monitoring report provides more detailed customer service performance data | Leader of the Council | Vicky Willett/Howard Anthony | Yes | Yes | Yes | Updated provided in Q4 with data covering performance over the period and further detail around customer service performance.  |
| 21/03/22Min 58.6 | Future performance monitoring reports provide examples of successes from across the Borough and celebrate the work of all the Community Hubs | Leader of the Council | Vicky Willett/Howard Anthony | Yes | Yes | Yes | Updates in Q4 cover a cross borough summary of key achievements/actions delivered  |
| 21/03/22Min 58.7 | Further consideration be given to communicating the roles of the county council and district council and the service they provide. | Leader of the Council | Chris Sinnott | Yes | Yes | Yes | This is being picked up through the routine communications of the council, taking opportunities on social media and other places such as council tax billing to explain the roles of the councils serving the borough. |
| 21/03/22Min 58.8 | The Quarter 3 Performance Monitoring report be updated to clarify that the Council has established a credit union branch rather than a standalone credit union | Leader of the Council | Vicky Willett/Howard Anthony | Yes | Yes | Yes | Accepted that the report amended to reflect the Council has supported Unify Credit Union to open a branch within South Ribble.  |